Scoil Muire agus Treasa
Swinford
Co. Mayo
00353 94 92 52055
swinfordps@gmail.com

The board of management of Swinford N.S. has taken the following steps in adopting the school's Child Safeguarding and Risk Assessment:

- Our school has used the templates provided on www.gov.ie/childprotectionschools to develop its Child Safeguarding Statement and Risk Assessment and its student friendly version. These are now displayed in a prominent position near the main entrance of the school.

- Our school has consulted with school personnel, parents/carers and our children and young people when reviewing our Child Safeguarding Statement and Risk Assessment and its student-friendly version. We have retained a record of these consultations.

- Our school has informed the patron, school personnel, our parents' association, and our parents/carers that the review has been undertaken using the notification template provided by the department.

- Our school has published the Child Safeguarding Statement and Risk Assessment and notification of its review on our website or will be made available on request by the school

CSS 1

Child Safeguarding Statement and Risk Assessment

For:
At: Swinford NS

This school is a: *(tick appropriate)*

√ primary D post primary D special school

In accordance with the requirements of the Children First Act 2015, *Children First: National Guidance for the Protection and Welfare of Children 2017*, *the Addendum to Children First (2019)* and 2025, *Child Protection Procedures for Schools 2025* and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed.* (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's *Child Protection Procedures for Schools 2025* as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Adrian Cregg (School Principal)

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Maisie Connolly (School Deputy Principal)

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Adrian Cregg

Relevant Person can be contacted on:

094 9252055 or acregg@swinfordns.com

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Dermot Meehan

In the event that both DLP and DDLP are absent and unavailable and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- Fully cooperate with the relevant statutory authorities in relation to child protection and welfare matters.
- Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- Fully respect confidentiality requirements as set out in the *Child Protection Procedures for Schools 2025* in dealing with child protection matters.
- Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed.* (Tusla, 2024), and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

1. Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

2. Procedure for the Safe Recruitment and Selection of School Personnel to Work with Children

- The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016. It also requires the school to adhere to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

- A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

3. Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

- The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.

- The school ensures that members of school personnel have availed of relevant training and completed child protection training.

- The school encourages board of management members to avail of any relevant training and complete child protection training.

- The board of management ensures that records of all staff and board member child protection training are maintained.

4. Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

- All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

5. Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

- There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

6. Procedure for Appointing a Relevant Person (In schools this person is the DLP)

There is a procedure in place for appointing a relevant person

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association, the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

CSS 2

Review of the Child Safeguarding Statement and Risk Assessment

The *Child Protection Procedures for Schools 2025* require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and *Children First National Guidance 2017*, *the Addendum to Children First (2019)* and *2025*, *Children First National Guidance 2017*, *the Addendum to Children First (2019)* and *(2025), and the Child Protection Procedures for Schools 2025*.

Designated Liaison Person

Name: Adrian Cregg Date Appointed: F e b 2 0 2 0

Relevant Person

(In schools, this is the DLP)

Name: Contact details: 094 925 2055 Date Appointed: Feb 2020

Deputy Designated Liaison Person

Name: Maisie Connolly Date Appointed: Nov 2024

Contact details for Tusla Contact Name:

Ask for Duty Care Social Worker

Address:

Mill Lane, Main Street, Castlebar, Co. Mayo, F23 WP58

Contact Number:

094-9049137

Contact details for An Garda Síochána

Contact Name:

N/A

Address:

Newpark, Swinford, Co. Mayo, F12 VR92

Contact Number:

094 925 2990

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the *Child Protection Procedures for Schools 2025*? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures.

Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

March 2018

2(a) Where is the Child Safeguarding Statement and Risk Assessment displayed in the school? For example, in a prominent place near the main entrance to the school.

On the noticeboard in the entrance area in both school buildings

(b) Is there a student friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?

- Yes

(c) Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student friendly version?

- Displayed at all student entrances
- On school website

- Other: *(please state)*

3. Has the board used the most recent *Child Safeguarding Statement and Risk Assessment Template* and formally adopted, without modification, the *Child Protection Procedures for Schools 2025*?

   √ Yes

   What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date: 26/9/2025

4. Has the Board included a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the *Addendum to Children First (2019)*.

   √ Yes

5. Is there a written protocol in place authorising immediate action for cases, which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the *Child Protection Procedures for Schools 2025*?

   √ Yes

6. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the Child Safeguarding Statement and Risk Assessment Template for examples.

   √ Yes

Date of this review: September 2026

7. How has the Board ensured that the Child Safeguarding Statement and Risk Assessment is provided to the patron, the parents' association and all parents of children in the school? Give dates of emails/letters/texts/links provided.

Child Safeguarding Statement and Risk Assessment are forwarded to our Patron's representative and Parents and Guardians' Association following ratification. Both are also published on our school website.

8. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment?

   Has the school engaged with each of the above through, for example, a meeting or survey? The support documents CSS 5, CSS 6 and CSS 7 can be used to support this engagement. Details of how feedback was sought should be outlined below.

(a) Parents

Parent, pupil and staff consultations carried out using relevant support documents. Documents sent to Parents Association for comment before ratification.

(b) Students

Student Council meeting; Consultation template used for student input.

(c) School Personnel

Consultation template used for staff input. Documents sent to staff for review and discussion before ratification.

9. Outline any aspects of the school's Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

N/A

10. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

N/A

11. Has the template for *Notification regarding the board of management's review of the Child Safeguarding Statement and Risk Assessment* been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment?

    √ Yes D No D N/A

Training

12. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP:	Carrick on Shannon Education Centre	Date:	23/09/26
DDLP:	Castlebar Education Centre	Date:	29/09/25

13. Give details of child protection training attended by any members of the Board and dates attended:

- All teachers and SNAs attended Bí Cineálta training in Dec. 2024.
- Principal and Deputy Principal attended CP training in new procedures in Sept. 2025 and Sep 26.
- All staff did online 'Children First' training in 2023.
- Whole staff training Feb. 2026 Mayo Education Centre

14. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the *Child Protection Procedures for Schools 2025* and the Children First Act 2015? For example, completing e-learning or other training, use of department's supports for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

All school personnel, including new school personnel are given a copy of the Child Safeguarding statement and Risk Assessment. All Department supports and templates for school personnel were used when reviewing Child Safeguarding Statement and Risk Assessment. A copy of the *Child Protection Procedures for Schools 2025 is* available in the school office.

Child Protection Oversight Report (CPOR)

15. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the *Child Protection Procedures for Schools 2025*?

√ Yes ☐ No

16. Since the Board's last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

√ Yes ☐ No ☐ N/A

17. Have these cases been anonymised and redacted as necessary?

☐ Yes ☐ No √ N/A

18. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR

√ Yes ☐ No N/A

(b) use unique codes to record child protection matters?

√ Yes ☐ No N/A

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming same.

√ Yes ☐ No N/A

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such as manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

In a locked filing cabinet in the principal's office

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the *Child Protection Procedures for Schools 2025* for reporting of all child protection concerns.

The DLP follows the procedures outlined in the *Child Protection Procedures for Schools 2025* for reporting of all child protection concerns.

Curriculum

22. The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

This aspect of the curriculum is coordinated and overseen by (AP2) who ensures that;

- Aspects of all three strands (SPHE, RSE, Wellbeing) are covered each year.
- The Stay Safe programme is taught in its entirety in one year – at least once during infants, 1st/2nd class, 3rd/4th class, and 5th/6th class.
- The school plan outlines provision for RSE across each of the different class levels/stages.
- Latest policy review of Stay Safe/RSE was in February 2019.

For primary schools, it should confirm that:

- Aspects of all three strands (SPHE, RSE, Wellbeing) are covered each year.
- The Stay Safe programme is taught in its entirety in one year – at least once during infants, 1st/2nd class, 3rd/4th class, and 5th/6th class. Schools will be informed if, in the future, the Department approves an alternative or replacement to the Stay Safe Programme.
- The school plan outlines provision for RSE across each of the different class levels/stages.
- The date of the most recent policy review or curricular implementation is noted.

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met. The board should refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken. Schools under the aegis of Education and Training Boards (ETB) should outline how they adhere to ETB recruitment processes.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

23. The Board should indicate how it is satisfied that:

(a) the statutory requirements for Garda Vetting are met.

The board is satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met

(b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

Requirements for provision of a child protection related statutory declaration and associated form of undertaking are met.

(c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

Thorough recruitment and selection procedures are applied by our school in relation to all school personnel (employees and volunteers).

Statement by the Board

The Board of Management of This N.S. is satisfied that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

Signed:* Date:

Chairperson of the board of management

* Document to be printed and signed with original signatures

Child Safeguarding Risk Assessment

Written Assessment of Risk of Swinford NS

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the *Child Protection Procedures for Schools 2025*, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

1.List of school activities	**2. Risks identified against each school activity**	**3.Procedures / Measures in place to mitigate risk**
Training of school personnel in Child Protection matters	Harm not recognised or reported promptly after training has been received. Inadequate or training missed by staff.	Child Safeguarding Statement & DES procedures made available to all staff The Child Protection Procedures for Schools 2025 are made available to all school personnel DLP & DDLP attended Oide face to face training in New Procedures 2025/26 All staff attended Oide training in new procedures 2025/26 All Staff to view Túsla training module & any other online training offered by Oide BOM keeps all records of staff and board training and ensures any training missed will be facilitated.

One to one teaching	Harm by school personnel False accusations	School has policy in place for one to one teaching Aim to have glass in all SET doors where possible Teachers encouraged to take children for SET support in groups There should be a table between teacher and pupil One to one teaching is carried out in situations where there is a glass panel in the door if possible Work being carried out by the Special Needs Assistants will be carried out on the direction of the class teacher Code of Conduct for teachers (Teaching Council)
1.List of school activities	2. **Risks identified against each school activity**	**3.Procedures / Measures in place to mitigate risk**
Care of Children with special needs, including intimate care needs	Harm by school personnel Flight Risk children	Policy on intimate care Doors locked on code system during day/ ASD classrooms have special locks/ Flight risk children kept in secure yard
Toilet areas	Inappropriate behaviour	Supervision policy
Curricular Provision in respect of SPHE, RSE, Stay safe.	Inadequate or Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
Daily arrival and dismissal of pupils	Harm from older pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers Proper practice and procedures. E.g. specific lining up areas.
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Injury to pupils and staff	Health and Safety Policy Code Of Behaviour Policy (which includes restraint/behaviours of concern)
Sports Coaches	Harm to pupils	Policy & Procedures in place

		Garda Vetting procedures in place Teacher always present
Recreation breaks for pupils	Inappropriate behaviour Harm by other students Flight risk	Code of Behaviour Special Provisions for SEN children Bí Cineálta Policy Supervision Policy
Classroom teaching	Harm by school personnel Harm by other pupils	Classroom rules Code of Behaviour Glass in doors
1.List of school activities	**2. Risks identified against each school activity**	**3.Procedures / Measures in place to mitigate risk**
Outdoor teaching activities	Harm by school personnel Harm by pupils Stranger on school grounds	Code of Behaviour Bí Cineálta Policy Children under teachers supervision
Public entering car park gate	Harm to pupils	Children can only enter and exit small front gate
Children doing a task outside classroom	Risk to pupils	Children always go in pairs
Sporting Activities	Unfamiliar surroundings Harm to pupils Inappropriate behaviour Harm by outside coaches Privacy of children not respected	Teachers/ Snas supervision Code of Behaviour Anti-Bullying Policy / Bí Cineálta Policies and procedures in place Proper vetting procedures in place

		Personnel in charge of school teams do not enter the changing rooms until all children are in their games attire. Personnel will remain outside the dressing room door within easy reach should they be required.
School outings	Harm to pupils Inappropriate behaviour Risk of child being harmed by a member of school personnel, a member of staff another organisation or other person while child participating in out of school activities	Code of Behaviour Anti-Bullying Policy / Bí Cineálta Adequate supervision by teachers/Snas depending on needs of children New School Outing Form to be signed by the DP or Principal Outing organizer completes the form and consults with dp or principal
1.List of school activities	**2.** **Risks identified against each school activity**	**3.Procedures / Measures in place to mitigate risk**
School trips involving overnight stay	N/A	N/A
Use of toilet/changing/shower areas in schools	Harm by school personnel Harm by other pupils Inappropriate behaviour	Usage and Supervision Policy Intimate Care Policy
Provision of residential facilities for boarders	N/A	N/A
Fundraising events involving pupils	Harm to pupils due to unknown adults Inappropriate behaviour	Proper supervision by staff/Parents Association Code of Behaviour
Parents collecting children early	Risk to pupils	Checkout system with secretary
Use of off-site facilities for school activities (includes swimming)	Harm to pupils Risk of harm due to possible inadequate supervision of pupils while attending out of school activities	Proper supervision Code of Behaviour, Anti Bullying Policy / Bí Cineálta

1.List of school activities	2.Risks identified against each school activity	3.Procedures / Measures in place to mitigate risk
Emergency situation	Harm to pupils	Critical incident plan
School transport arrangements including use of bus escorts	Harm by pupils Harm by adults	Code of Behaviour Vetting procedures
Care of any vulnerable adult students, including intimate care where needed	N/A	N/A
Transport to matches etc.	Harm/Injury to pupils Inappropriate behaviour	Children attend matches and events only by bus. Staff supervise children at all times.
Administration of Medicine Administration of First Aid	Injury to pupils	Administration of Medicines policy and permissions Lifesaving medicines stored in senior staffroom or school office on junior side of school. Staff & SNA's only have access Training for staff
Prevention and dealing with bullying amongst pupils	Non-teaching of Anti Bullying strategies Non implementation of Anti Bullying Policy	Anti-Bullying Policy (Bí Cineálta) Anti Bullying workshops and talks for adults and children (including cyber bullying) School implements SPHE, RSE, Stay Safe in full
1.List of school activities	**2.Risks identified against each school activity**	**3.Procedures / Measures in place to mitigate risk**
Use of external personnel to supplement curriculum	Harm to pupils by unknown personnel	Proper procedures and supervision Garda vetting procedures followed

Care of pupils with specific vulnerabilities/ needs such as • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on CPNS	Exclusion and Discrimination Bullying Harm by school personnel Harm by pupils	Enrolment Policy Anti-Bullying Policy / Bí Cineálta Code of Behaviour Policy on intimate care School implements SPHE, RSE, Stay Safe in full Right to withdraw or not participate in religious instruction
Recruitment of school personnel including - • Teachers • SNAs • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers	Harm not recognised or properly or promptly reported Procedures for appointment not being followed	Child Safeguarding Statement & DES procedures made available to all staff Staff to view Túsla training module & any other online or face to face training offered by Oide Vetting Procedures
1.List of school activities	**2.Risks identified against each school activity**	**3.Procedures / Measures in place to mitigate risk**

• Volunteers/Parents -school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities	Harm to pupils by unknown personnel	• Proper supervision • Vetting procedures
Use of school premises by other organisation during school day	N/A	N/A
Use of Information and Communication Technology by pupils in school	Inappropriate use of the internet and apps Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school Cyber bullying Risk to teachers	Anti-Bullying Policy / Bí Cineálta Code of Behaviour Internet Acceptable Use Policy Mobile phones banned in school Supervision while using devices
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Harm by school personnel Fair procedures not being followed	Code of Behaviour Supervision Policy Mobile phones banned Parental Complaints Procedure
1.List of school activities	**2.Risks identified against each school activity**	**3.Procedures / Measures in place to mitigate risk**

Student teachers/ TY students undertaking training placement or work experience in school	New adults in the school and harm by same	Proper practices and procedures i.e., class teacher is in attendance at the same time Proper vetting procedures and Indemnity Insurance through colleges Making student aware of Child Safeguarding Statement
Use of video/photography/other media to record school events	Harm to pupil/teachers Invasion of privacy Parents videoing children and uploading the same	Internet Acceptable Use Policy Reminder at events about not sharing on social media
After school use of school premises by other organisations	Harm to pupils if involved	Copies of all relevant documentation always given, i.e., insurances, vetting etc.
Summer Programme	Harm to pupils	• Proper vetting & procedures • DLP or DDLP present • Mobile phones banned • Internet Acceptable Use Policy • Adequate supervision
Management of provision of hot lunches	Harm to pupils	• Vetting for Operative • Lunches handed to pupils and placed in plastic boxes • Provision for allergies
Risk of harm due to children inappropriately accessing/ using computers, social media and other devices in school	Harm to pupils	Mobile phones banned in school Computers/ ipads only used under supervision Social media blocked by school/ filtering levels set by Schools Broadband.

Care of pupils with special educational needs, including intimate care where needed (including Autism Class)	Harm to pupils	Supervision Policy Intimate Care Policy
Emergency situations	Harm to pupils	Critical Incident Plan in place